

# Data Admin Meeting

(slides last updated 01/02/2019 2:30 pm)

CNYRIC 7 Superior Room  
January 3, 2019 1:00 - 3:00 pm

# Agenda

- Welcome
- Assessment
- Student Reporting
- Staff Reporting
- Accountability
- Other

Documents available at: <http://www.cnyric.org/teacherpage.cfm?teacher=1055>

2018-19 SIRS Manual: <http://www.p12.nysed.gov/irs/sirs/> (v 14.6 - 12/7/18 update)

Vendor Meeting Info: <http://www.p12.nysed.gov/irs/vendors/home.html>

2018-19 Reporting Timeline and Memo: <http://www.p12.nysed.gov/irs/> (updated 12/11/18)

# Educational Data Services Updates

- Upgrade to SchoolTool 16.2 is in process
- Adaptive Schools - January 29 and 30; February 26 and 27
- Level 0 Historical open for 2017-18 data - this time for real
  - Demo, enrollment, programs and assessments; Staff available later
  - Entry only - reports will not update until later
- Civil Rights Data Collection (CRDC) for 2017-18 “opens in February 2019” and will close 75 days after opening. Advance Web Site (AWS) is closed. More info at <https://crdc.grads360.org/#program>

# Assessment

## Regents

- Answer sheets have been generated and sent out to districts
- Districts will receive an email requesting permission to upload scores
  - Highly recommend this option
  - Uploading occurs within 24 hours of request
  - No scores are loaded to School Tool without district permission
- January administration January 22nd-January 25th

### NEW for January 2019:

- ELL/MLL Accommodation: Next-day completion
  - ELL/MLL students scheduled to take 2 Regents exams on the same day who have extended time accommodation
  - Student must complete first exam entirely and first part of second exam
  - Available starting January 2019
  - <http://www.p12.nysed.gov/assessment/hsgen/nextdaycompletionaccom.pdf>

# Assessment (cont'd)

- Global History exam changes

<http://www.p12.nysed.gov/assessment/ss/hs/ghg-faqtransitiontimeline.pdf>

- Transition exam 1750-present (June 2018 - June 2020)
- New Global History and Geography II - new framework (June 2019 - )
- Course code 04052NF should be used for 10th Grade Global History Course being taught to New Framework standards - Available now (or very soon). Course code 04051 should still be used for 9th Grade Global.

- Non-pub students taking Regents

- 5555 — Student enrolled for the purpose of recording a test score (walk-in): This code is only used when a student enrolls for the sole purpose of taking an assessment and recording a test score. ***This code must not be used for home-schooled or parentally-placed non-participating nonpublic school students.***

# Assessment (cont'd)

## CBT info - <https://cbtsupport.nysed.gov>

- Online test ordering site closed Dec. 14; Tech readiness was due Dec. 28.
  - Districts who do not have Tech readiness complete can expect a call from SED following up
- Student data will be loaded to Nextera approximately one month prior to test
- Be sure your DoT is up to speed on tech requirements & latest secure browser
- Practice
  - January 30 - Simulation webinar to prepare for statewide dry run in February
  - Practice tests available in on-line platform
  - Students new to the district (CBT) must be given opportunity to practice on test platform
- CBT Winter Training session - Feb. 14 8:30-12:30 - Main Campus, Seneca Conf. Rooms  
<https://cbtsupport.nysed.gov/hc/en-us/articles/360019674392-Registration-Open-The-2019-Regional-Winter-CBT-Training-Sessions->

# Assessment (cont'd)

## NYSITELL

- Continue testing students as needed
- Testing dates in ST - check with consultant

## NYSESLAT

- Students must be coded correctly to receive answer sheets
- Answer sheets generated based on Program Service code 0242 - Eligible to take the NYSESLAT for grades 3-8 ELA Accountability (must have 0231 ELL Eligible and ELL program code)
  - Review SIRS-401 - Programs - ELL Eligibility, ELL Programs, Other (0242)

# Assessment (cont'd)

## PBT

- Answer sheets will be generated the first week of March for ELA
  - Test Scoring will be using warehouse data from February 28th refresh
- Math answer sheets will be produced mid-March to early April
  - Refresh date is unknown but will be communicated once determined
- Expect to see NYSESLAT in March some time
  - Ensure students have correct program codes
- Finally, Science will be printed in May
  - Grades 4 and 8 extraction will occur towards the beginning of the month



# Student Reporting

BEDS Day was Wednesday, October 3, 2018

## Collection of BEDS online IMF

- Available October via IDEX on Wednesday October 3
- Was due by November 16 - still open
- Immigrant student count attending non-public schools in your district - previously collected in March via survey
- Instructions: <http://www.p12.nysed.gov/irs/beds/IMF/home.html>

## Collection of Count of Immigrant Students - January 4, 2019

- Now collected via SIRS - Program service code 8282 (p 295 of SIRS manual)
- Previously collected in March via survey

# Student Reporting (cont'd)

## FRPL

- Check your SIRS-323 BEDS Free and Reduced Lunch report, your 3-year Summary Enrollment report (in portal) and talk to your Food Service Director
- CEP school concerns

## Interstate Compact on Military Exemptions (not yet available in SchoolTool)

- Students transferring from out of state may be exempt from Regents exams
- Assessment records must be reported using the Military Compact Exempt assessment measure descriptions, the date of the decision, and a score of “65”. This score of “65” is only for cohort reporting and must not be recorded on the student’s transcript or permanent record.
- For more information, see <http://www.nysed.gov/curriculum-instruction/interstate-compact/>

# Student Reporting (cont'd)

## P-Tech updates

- The P-Tech program service code of 4026 must be reported on the student's program fact record every year they are participating in the program. ***If the student is in year 5 or year 6 of the program and doesn't have a P-Tech program service code, the student will display as "still enrolled" in the cohort reports and no longer count as a graduate***
- P-Tech students should continue to have daily attendance reported in SIRS only if they are taking high school courses at the high school, a BOCES site, or on the college campus. If they are taking college level courses on a college campus that are NOT dual credit, attendance and suspension data do not need to be reported in SIRS.

# Student Reporting (cont'd)

## New Diploma Type Code (Exit Reason) for Local Diploma with Superintendent Determination

- New code is 069 (not available in SchoolTool yet)
- 068 will still be used for other local diplomas

## Portal Reports - IRSP

- 3 year BEDS Enrollment Summary
- 3 year BEDS Enrollment Summary - nonpublic school district of residence
- 3 year BEDS Enrollment Summary - nonpublic district of attendance
- 3 Year BEDS Enrollment Summary - charter school district of residence
- 3 Year BEDS Enrollment Summary - charter district of attendance
- UPK Enrollment Counts for 2018-19 - check against grant expectations

# Student Reporting (cont'd)

- SIRS BEDS Reports - first extract January 4, 2019 (next March 22)
  - SIRS 312 - BEDS Day Enrollment Verification Report for State Aid
  - SIRS 313 - BEDS Day Enrollment by Location of Enrollment & Student Subgroup
  - SIRS 314 - BEDS Day Enrollment Verification Report by District of Residence
  - SIRS 316 - BEDS Day Enrollment Verification Report for District Pre-K
  - SIRS 319 - BEDS Day Enrollment in Public and Charter Schools by Resident District
- Counts of UPK students are collected for calculating UPK grant funding.
- Enrollment by grade, district of residence, district Pre-K, and supplemental enrollment counts are collected for calculating preliminary State Aid allocations.
- Enrollment counts used to create the USED Directory, which is the official directory of all schools and districts for federal reporting which serves as a sampling frame for federal statistical studies, defines the universe for the CRDC, and populates the list of schools used on the FAFSA.

# Student Reporting (cont'd)

## Special Education

- Last data pull is January 3
- VR 1-9 Certification Due: January 7

## English Language Learners

- March/April 2018-19 BEDS Day ELL Counts Data Extract

# BOCES Enrollment, CTE, New Vision References

## BOCES Enrollment

- BOCES Virtual Location Codes (minor changes since last meeting)
- Program Name, 4-Digit Code, Location, Principal, Description

BOCES Reference documents:

www.cnyric.org → Resources → Codes and Definitions

(<http://www.cnyric.org/teacherpage.cfm?teacher=847>)

# Staff Reporting

## ePMF Form Data Collection

Reference documents <http://www.p12.nysed.gov/irs/beds/PMF/home.html>

- Reporting SIRS Staff Data - see most recent SIRS manual
- Staff Reporting Timeline - updated 9/17/2018  
<http://www.p12.nysed.gov/irs/beds/PMF/documents/ePMFandSIRSStaffCollectionTimelinefor2018-19.pdf>
- December 14, 2018 - Teachers submitted data (completed ePMF forms)
- February 1, 2019 - ePMF Teaching Data Certification
  - Administrators have access to make changes and certify (CEO)



# Staff Reporting (cont)

## Course Instructor Assignment and Student Class Entry Exit

- Data must be reported by January 31, 2019
- Required for the reporting of course and staff data for State and federal purposes. These data will be certified in 2018-2019 and must be complete for a comparison with ePMF data.
- Considerations when getting errors:
  - Teach ID in SchoolTool
  - Primary Instructor indicator in SchoolTool
  - Staff Snapshot required for CIA
  - Dual Credit Setting (SchoolTool)

# Staff Reporting (cont.)

## 2018-19 Staff Snapshot and Staff Assignment Data

- Due January 31
- All non-teaching professional staff data due from Staff Snapshot and Staff Assignment for Personnel Master File (PMF) purposes.

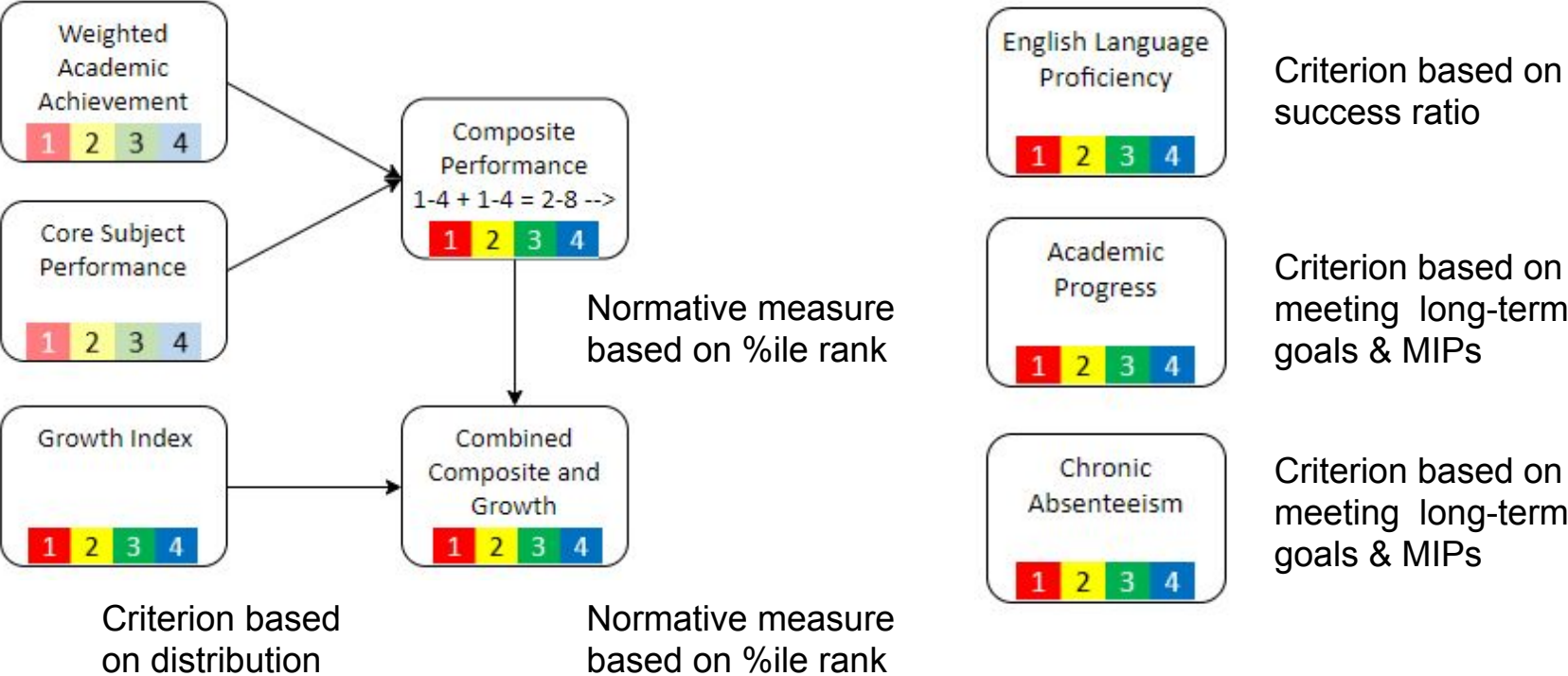
# Accountability

2018-19 Accountability Status Report Guide (sent to superintendents - included in Data Admin meeting handouts)

Accountability Status 2018-19 spreadsheet (in portal)

Goals and Measures of Interim Progress (MIP) for 17-18 to 21-22 (in portal)

# How does it fit together for elem. & middle schools?

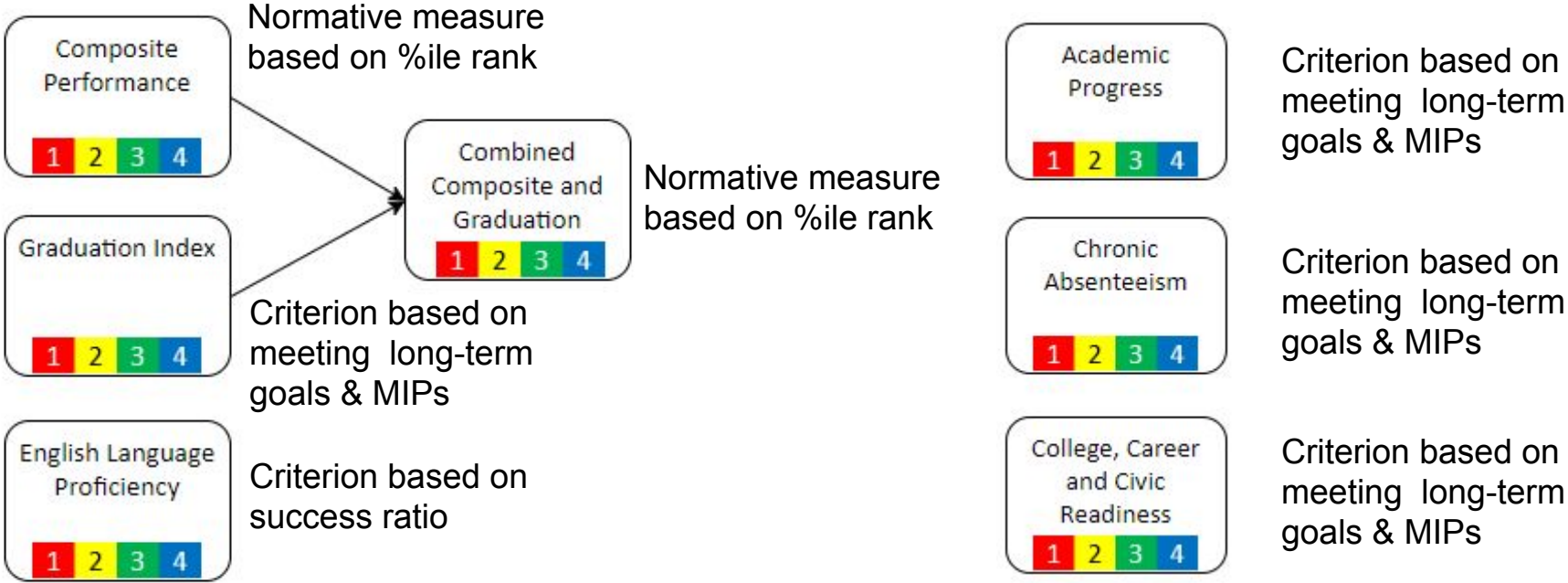


# Elementary/Middle school accountability determination

Elementary and middle schools will be identified as CSI schools if the “All Students” group meets all of the criteria in any of the five scenarios shown here.

Scenario	Composite Performance	Student Growth	Combined Composite & Growth	ELP	Academic Progress	Chronic Absenteeism
	Normative	Criterion	Normative	Criterion	MIP Criterion	MIP Criterion
1	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b> <b>2</b> <b>3</b> <b>4</b>	<b>1</b> <b>2</b> <b>3</b> <b>4</b>	
2	<b>1</b> x 1		<b>1</b>	none	<b>1</b> x 1	
3	<b>1</b> x 1		<b>1</b>	<b>1</b>	<b>1</b> <b>2</b> <b>3</b> <b>4</b>	
4	<b>1</b> x 1		<b>1</b>	<b>2</b>	<b>1</b> x 1	
5	<b>1</b> x 1		<b>1</b>	<b>3</b> <b>4</b>	<b>1</b> x 2	

# How does it fit together for high schools?



# High school accountability determination

High schools will be identified as CSI schools if the “All Students” group meets all of the criteria in any of the five scenarios shown here OR if they have low grad rates.

Scenario	Composite Performance	Grad Rate	Combined Composite & Graduation Rate	ELP	Academic Progress	Chronic Absenteeism	CCCR
	Normative	MIP Criterion	Normative	Criterion	MIP Criterion	MIP Criterion	MIP Criterion
1	1	1	1	1 2 3 4		1 2 3 4	
2	1 x 1		1	none		1 x 1	
3	1 x 1		1	1		1 2 3 4	
4	1 x 1		1	2		1 x 1	
5	1 x 1		1	3 4		1 x 2	

# Upcoming Dates

- December 28: CBT Technology Readiness deadline
- January 4: 2018–19 BEDS Day Enrollment Data Extract
- January 4: 2018–19 FRPL Data Extract
- January 7: 2018-19 Data Certification of Special Education Data Elements VR 1-9 through PD Data System
- January 31: 2018-19 Staff Snapshot and Staff Assignment Data Due
- January 31: 2018-19 Course Instructor Assignment & Student Class Entry Exit Data Due
- February 1: CEO Certification of ePMF forms
- February 2: Final date for Braille marked First Contact Survey (NYSAA)
- February 27: ELA, Math and Science ITI closes (NYSAA)
- March 22: 2018-19 BEDS Day Enrollment Data Extract
- March 22: 2018-19 BEDS Day FRPL Data Extract



# Anticipated Data Admin Meetings for 2018-19

- ✓ Thursday, September 13th – 1:00 - 3:00 PM
- ✓ Thursday, November 1st – 1:00 - 3:00 PM
- ✓ Thursday, January 3rd – 1:00 - 3:00 PM
- Thursday, February 14th – 1:30 - 3:30 PM at Main Campus - 110 Elwood Davis Rd, Liverpool
- Thursday, March 28th – 1:00 - 3:00 PM
- Thursday, May 30th – 1:00 - 3:00 PM

# WebEx Connection

**Data Admin Meeting**

**Thursday, January 3, 2019 1:00 pm**

**Meeting number: 738 308 602**

**Password: Data2019**

**<https://cnyric.webex.com/cnyric/j.php?MTID=m845d1601ad48f290a3d5532028c15598>**

**Join by phone**

**1-240-454-0879 USA Toll**

**Access code: 738 308 602**