

Data Admin Meeting

(slides last updated 03/28/2019 11:00 am)

CNYRIC 7 Superior Room
May 30, 2019 1:00 - 3:00 pm

Agenda

- Welcome
- Assessment
- Student Reporting
- Staff Reporting
- Accountability
- Other

Documents available at: <http://www.cnyric.org/teacherpage.cfm?teacher=1055>

2018-19 SIRS Manual: <http://www.p12.nysed.gov/irs/sirs/> (v 14.14 - 05/03/19 update)

Vendor Meeting Info: <http://www.p12.nysed.gov/irs/vendors/home.html>

2018-19 Reporting Timeline and Memo: <http://www.p12.nysed.gov/irs/> (updated 01/29/19)

Educational Data Services Updates

- We load to Level 2 daily now (except Assessment data)
 - Level 2 Reasonableness report updated daily
 - PD system refreshes will occur on Mondays and Wednesdays
- Level 0 Historical open for 2017-18 data
 - Demo, enrollment, programs and assessments; Staff available later
 - Entry only - reports will not update until later - we still have no projected pull date

Assessment - 3-8 Math and ELA

- Results expected mid-summer
- Small number of students in “review” status

Assessment - NYSESLAT

- Results expected mid-summer

Assessment - NYSAA

- Administration ends June 7

Assessment - Regents

- Regents Global History and Geography II - June 3
 - Conversion chart available no later than June 26
 - All Transition Global tests should be scanned by June 21st
 - Email was sent out on May 28th informing districts
- Regents process review
 - All SchoolTool districts need to indicate that they want scores uploaded by us by June 7th
 - Email will be sent out to fill out Google Form
 - Notify Test Scoring at testscoring@cnyric.org as soon as each subject is scored and completed
 - DO NOT let teachers enter scores manually
 - Uploading usually happens within 24 hours

Assessment (cont'd)

NYSITELL

- Continue testing students as needed
- Notify Test Scoring after scanning a test in house
- Email Test Scoring for additional sheets
 - testscoring@cnyric.org

Assessment (cont'd)

Tested/Not Tested

- **Validity Rules (SIRS Manual pages 72-74)**
 - Present for All Sessions
 - Absent
 - Refusal
 - Administrative Error
 - Medically Excused
- **Verification of Testing Data**
 - SIRS 301/302 (PBT & CBT)
 - Level 1 - Assessment Tested/Not Tested Report (PBT, followed by CBT)
- **Importance of Accurate Data**
 - Possible impact on student level scores, group level instructional data, calculation of growth scores, & participation/performance accountability

Assessment (cont'd)

Additional Not Tested Codes for PBT and CBT

- **Not enrolled at time of test**
 - Should not appear in verification reports
- **First-year ELL (SIRS p. 48): Eligible for NYSESLAT in place of ELA**
 - Will appear on SIRS-301 in the Absent/No Valid Score column
- **Taking NYSAA**
 - Will appear on SIRS-301 in No Assessment column
- **Taking Regents**
 - Will appear on SIRS-301 in No Assessment column
- **Testing on Paper (CBT only option)**
 - Will likely appear earlier than CBT in that same school

Assessment (cont'd)

L1: Data Analysis Folder - Assessment Tested/Not Tested Report

Required Parameters

Select a Date

2019 Math345: April 30, 2019 - May 10, 2019

Select a Subject

Mathematics

Test Group

NYS

Not Tested				
91 (l)	93 (m)	96 (n)	97 (o)	99 (p)
0	0	9	0	0

Grade	Test Level	Test Group	Assessment	Subject	Standard Met	NYSESLAT Eligible	NYSAA Eligible
3	3	NYS	Grade 3 Math	Mathematics	96		
3	3	NYS	Grade 3 Math	Mathematics	96		

Assessment (cont'd)

Level 2: Tested/Not Tested Folder - SIRS 301/302

Tested			Not Tested							
No Performance Level	Total Tested	Mean Score	Medically Excused	Administrative Error	AETI	Refusal	Absent/No Valid Score	Incomplete	No Assessment	Total Not Tested
<u>77</u>	<u>77</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>7</u>

NYSESLAT Eligible	Disability	Former SWD	NYSAA Eligible	Homeless	In Foster Care	Parent In Armed Forces	Standard Achieved	Score	Platform	CBT Not Tested Reason
YES							Absent/No Valid Score		CBT	Taking NYSESLAT First Year ELL/MLL
	Learning Disability						No Assessment		Not Available	
							No Assessment		Not Available	
							Absent/No Valid Score		CBT	Absent for session
							Refusal		CBT	Refused session

Student Reporting

BEDS Day ELL Counts Data Extract

- Information is reported to USED via ED Facts and supplies Title III Biennial Evaluation Report
- Reports are currently available in the IRSP portal

2018-2019 End of Year SIRS Verification Grid

- <http://www.p12.nysed.gov/irs/documents/2018-19EndofYearSIRSDataReportsFINAL.pdf>

Program Services

- Special Ed. End-of-Year reporting Cleanup Sessions
 - PD Data System open now
 - **TST BOCES:** Seneca Conference Room Building A; Tuesday 6/18 from 9:30 a.m.-12:30 p.m. *****(Please Bring your own Laptop)*****
 - **Cayuga BOCES:** East Computer Lab; Wednesday 6/19 from 9:00 a.m. - 12:00 p.m.
 - **OCM BOCES:** (Morning Session) OCM BOCES Main Campus; Cayuga Conference Room Tuesday 6/25 from 8:30 a.m.-11:30 a.m.
 - **OCM BOCES:** (Afternoon Session) OCM BOCES Main Campus; Cayuga Conference Room on Tuesday 6/25 from 1:00 p.m.- 4:00 p.m.
 - To register email rreale@cnyric.org

Program Services

- Career and Technical Education (CTE)
 - Local CTE work sessions on July 16 9:00-11:30 @ CNYRIC Superior 7 conference room
 - BOCES CTE load permission sheets will be sent soon
- Program Service Reporting and SchoolTool Rollovers
 - Summary sheet in handouts <https://www.cnyric.org/teacherpage.cfm?teacher=1055>
 - Migrant Educational Tutorial and Support Services (METS) Program - Migrant Listing; if students are not on the list, end their program service
 - SUNY College at Cortland: **Phone number:** (607) 753-4706
 - Oswego County BOCES: **Phone number:** (315) 963-4265
 - <https://www.nysmigrant.org/mets>
 - Make sure students have ELL Program & ELL Eligibility otherwise NYSESLAT scores will not make it to the state

Staff Reporting

- 2018-19 Staff Attendance/Staff Tenure:
 - Due: August 23, 2019; Certification September 6, 2019
 - Start loading any time and review for accuracy
 - SIRS-322 Staff Tenure
 - SIRS-324 Staff Attendance
- 2018-2019 Staff Evaluation Rating
 - Due: October 18, 2019; Certification: October 25, 2019
 - Check EngageNY for updates: <https://www.engageny.org/resource/appr-3012-d>

Staff Reporting: Reminder for TSDL

Teacher Student Data Linkage (TSDL)

- Due: June 14, 2019
- Certification: June 21, 2019
- Load Staff-Student-Course --Evaluation
 - Staff Snapshot
 - Course
 - Day Calendar
- SIRS-315 Teacher Student Data Linkage (TSDL) Verification Report
- SIRS-318 Staff Assignment/Principals
- TSRV (Teacher Student Roster Verification)
- Teachers review Teacher Student Roster Verification (TSRV) reports in TAA Application

Reference:

<http://www.p12.nysed.gov/irs/beds/PMF/home.html>

Timeline:

<http://www.p12.nysed.gov/irs/beds/PMF/documents/ePMFandSIRSStaffCollectionTimelinefor2018-19.pdf>

Staff Reporting: Expiring Certifications

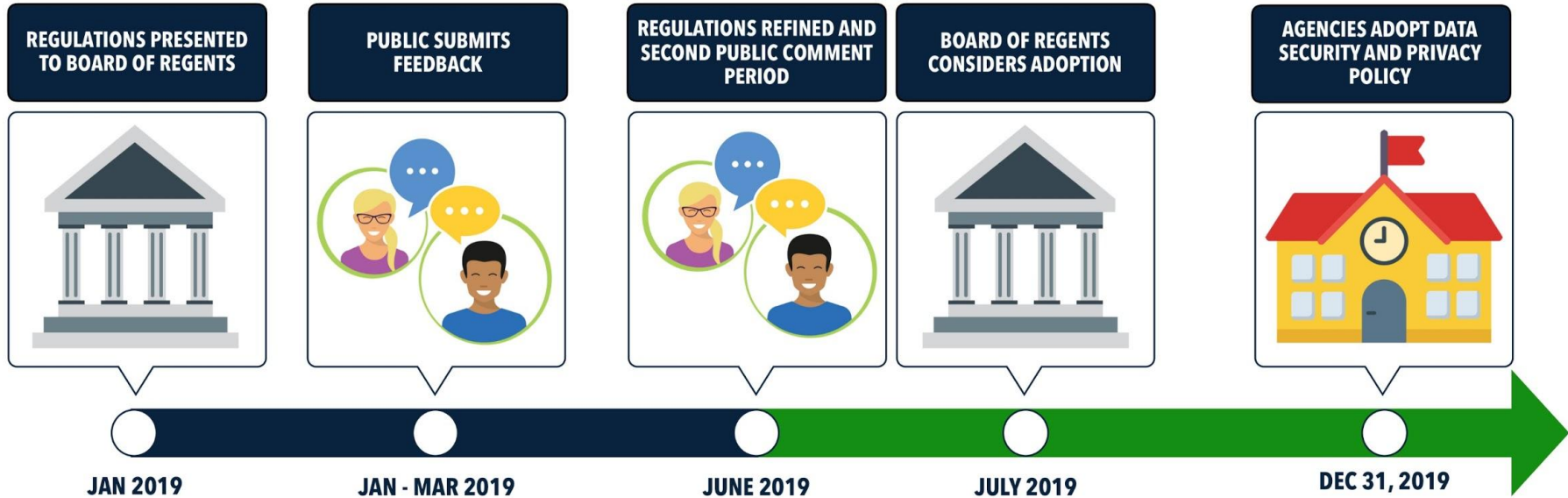
- The Office of Teaching Initiatives (OTI) is sending emails to Initial and Provisional certificate holders who have at least one certificate expiring on 08/31/2019 with information on how to progress towards Permanent or Professional certification and maintain the validity of their certificate(s). The emails are being sent to the individuals' verified email address in TEACH at the beginning of each month until their certificate(s) expire.
- Office of Teaching Initiatives (OTI) is asking for your assistance in contacting those who are employed in your district, BOCES, or school to remind them about their expiring certificate(s) and encourage them to apply for the appropriate option now. Please go to the NYSED IRSP Portal <https://portal.nysed.gov/> to identify the individuals with expiring certificates who are employed by your district, BOCES, or school. When you contact the individuals, you could also direct them to the email that they received from OTI explaining their options.
- [Certificate holders may send an email to tcert@nysed.gov](mailto:tcert@nysed.gov) or call 518-474-3901 if they have questions. School and district administrators may email otiaadmin@nysed.gov or call 518-474-4661 with questions ([this contact information is not to be provided to certificate holders](#)).

Other

- Cognos 11 update and expected timeline
 - Brief introduction today - user interface navigation
 - Link available early July
 - Training sessions: July - September
 - Transition after September 6 (2018-19 Data Certification)
 - Turn off Cognos 10 - December
- Ed Law 2D

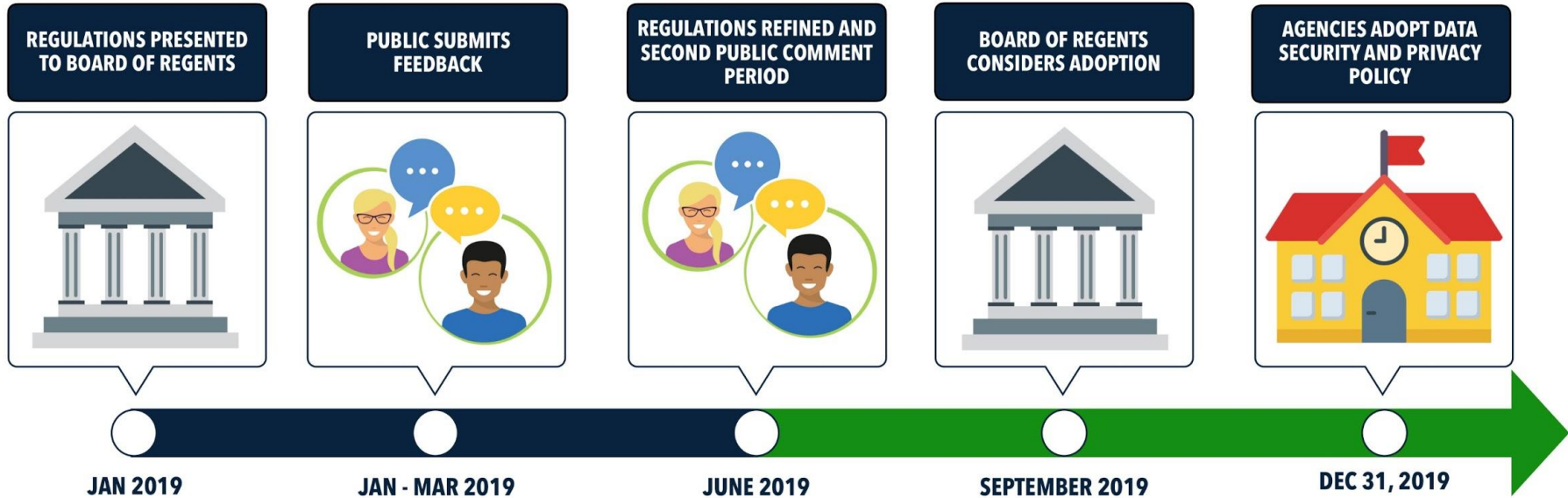
EDUCATION LAW 2-D TIMELINE

STATE EDUCATION DEPARTMENT TENTATIVE TIMELINE



EDUCATION LAW 2-D TIMELINE

STATE EDUCATION DEPARTMENT TENTATIVE TIMELINE



EDUCATION LAW 2-D REQUIREMENTS

REQUIREMENTS FOR EDUCATIONAL AGENCIES



DATA PROTECTION



**PROTECTION
OF PII**



**NIST CYBERSECURITY
FRAMEWORK**



**PARENT COMPLAINT
PROCEDURES**



**PARENTS BILL OF
RIGHTS**



**THIRD-PARTY
CONTRACTS**



**INCIDENT
REPORTING AND
NOTIFICATION**



TRANSPARENCY



**DATA SECURITY AND
PRIVACY POLICY**



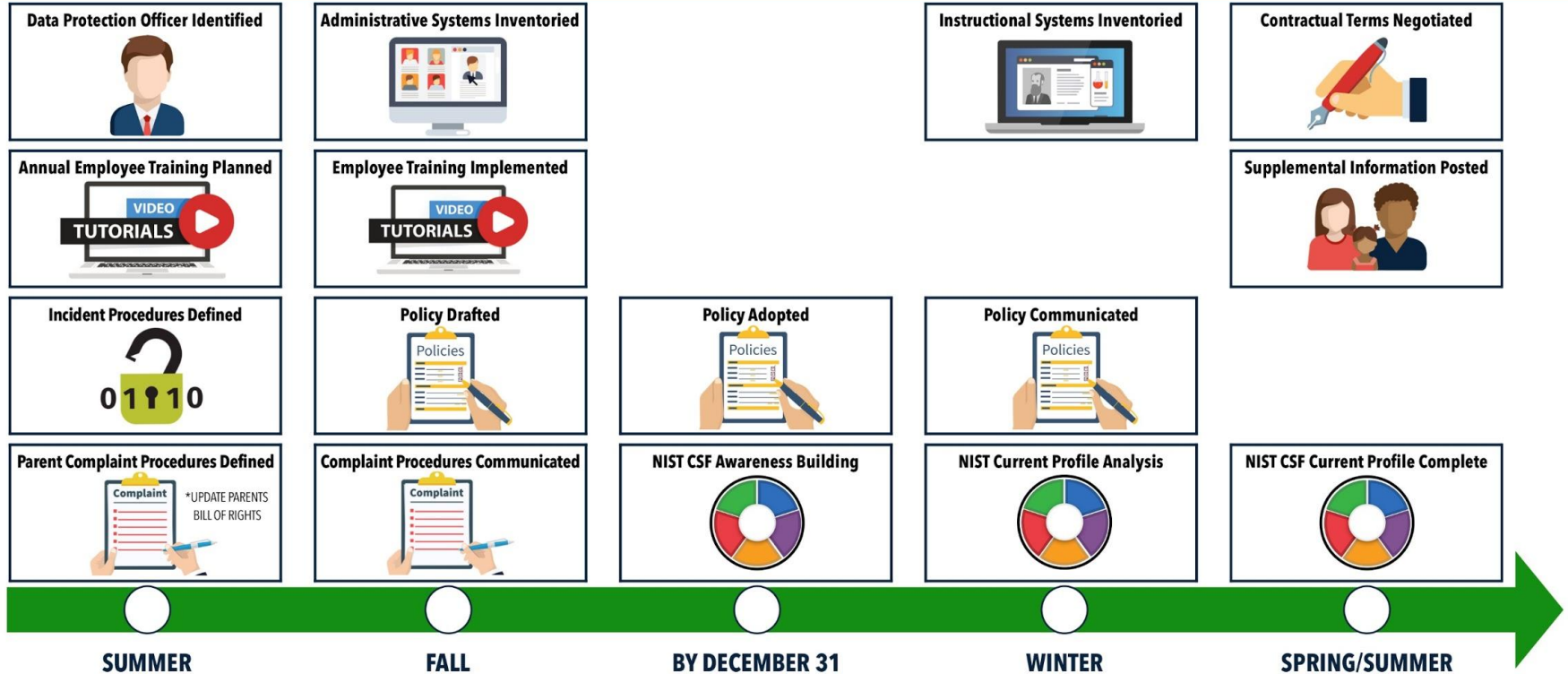
**ANNUAL EMPLOYEE
TRAINING**



**DATA PROTECTION
OFFICER**

EDUCATION LAW 2-D TIMELINE

DRAFT TIMELINE FOR EDUCATIONAL AGENCIES



Other

- Data Source Matrix

https://docs.google.com/forms/d/e/1FAIpQLSciTx9j_8-ne2TwdOCW-3udXCVSXQo6bSmtjzn5DpBOFnoUIQ/viewform#responses

- System status page <http://status.cnyric.org/>

Upcoming Dates (see placemat)

- June 13: 2018-19 Staff Assignment (Principals data) Data Due
- June 13: 2018–19 Staff Student Course (TSDL records) Data Due
- June 21: 2018-19 Staff Student Course (TSDL) & Staff Assignment Data Statement of Certification
- July 11: Regents: data due to Level 2 for Growth
- August 8: Recommended TARGET for 2018-19 EoY Data submission.
- August 22: 2018-19 Special Ed Data Elements due (VR13, VR15 & VR 16).
- August 22: All Final 2018- 19 SIRS EOY Data Due (except for Special Education Events, Staff Evaluation)
- August 23: Start of collection for 2018-19 Staff Evaluation Overall Ratings & Subcomponent scores
- August 26: 2018-19 Special Ed Data Elements certification due (VR13, VR15 & VR 16)

Upcoming Dates (see placemat)

- September 6: 2018-19 SIRS EOY Data Statement of Certification Form (except for Special Education Events, Staff Evaluation)
- September 20: 2018-19 Data and Certification of Special Education Data Elements data due. VR 11- 12 and VR 14 through PD Data System.
- September 23: 2018-19 Data and Certification of Special Education Data Elements certification due. VR 11- 12 and VR 14 through PD Data System

Data Admin Meetings for 2018-19

- ✓ Thursday, September 13th – 1:00 - 3:00 PM
- ✓ Thursday, November 1st – 1:00 - 3:00 PM
- ✓ Thursday, January 3rd – 1:00 - 3:00 PM
- ✓ Thursday, March 28th – 1:00 - 3:00 PM
- ✓ Thursday, May 30th – 1:00 - 3:00 PM

Anticipated Data Admin Meetings for 2019-20

- Thursday, September 19, 2019 – 1:00 - 3:00 PM
- Thursday, November 21, 2019 – 1:00 - 3:00 PM
- Thursday, January 30, 2020 – 1:00 - 3:00 PM
- Thursday, April 23, 2020 – 1:00 - 3:00 PM
- Thursday, June 18, 2020 (?) – 1:00 - 3:00 PM

WebEx Connection

Data Admin Meeting

Thursday, May 30, 2019 1:00 pm

Meeting number: 730 663 826

Password: Data2019

<https://cnyric.webex.com/cnyric/j.php?MTID=m639f0d1c90f804f7267999c3dc4ed1a4>

Join by phone

1-415-655-0003 USA Toll

Access code: 730 663 826